

## MINIMUM ENTRANCE REQUIREMENTS:

- **Minimum age.** Students must be at least 18 years of age.
- **Licensing.** An apprentice license is NOT required to attend Plumbing Tier 1, Gas Tier 1, LP Tier 1, or LP Tier 2 courses.
- **Licensing.** An apprentice license is required for all other courses. E.G., an apprentice plumbing license is required for Plumbing Tiers 2, 3, 4, and 5. You must also be employed under a licensed master plumber, master gasfitter, or licensed LP Installer, according to the course you are attending. E.G., if you are attending plumbing tier 2, you must be working under a Master plumber who owns a licensed business operating as a plumbing company.
- **Technology Requirements.** You are required to have the following equipment to attend any course: High Speed Internet, PC or Mac, Headset with microphone, & Webcam.

**No registrations will be accepted after the 4<sup>th</sup> class.** Students who register late will have the ability to make-up the classes they have missed via the four make-up classes offered every semester. There is no extra charge for attending these make-up classes in the same semester. However, if you must make-up hours outside of the same semester, the cost is \$13 per hour.

## The following applies to ALL courses, except for the “refresher” course.

- Each course/program is a total of **110 Clock Hours**.
- **These 110 Clock Hours are provided in two unique 55-hour parts: Part 1 in the Spring Semester, and Part 2 in the Fall Semester. The curriculums are different between the Spring and Fall.**
- The tuitions listed for each course/program covers 55 clock hours.
- Students must complete **both parts** of a tier to complete the full tier.
- Students must complete all tiers in a subject area (plumbing, gas, LP) in order to qualify to take their state licensing exam. E.G. In order to qualify for the Journeyman plumbing exam, you must complete Plumbing Tiers 1-5 for a total of 550 hours.
- The course duration for each semester is one night a week, for 12 weeks.
- All courses take place from 6:00pm – 10:30pm EST.

## Policies for Online Courses.

- 1) You must have equipment that operates properly throughout the course. This includes your computer, webcam, headset, and internet. **Earbuds for headphones/headset are not acceptable.** We highly recommend the following equipment:
  - a. **Headset** – “kingston hyperx cloud stinger”, or “sennheiser game one”
  - b. **Webcam** – “logitech c920”
  - c. **Computer** – “dell inspiron”, “macbook”
  - d. **Internet** –must have speeds of at least 50mbps download, 10 mbps upload
- 2) You must always be visible during class, and cannot freeze or pause your webcam, unless on a break.
- 3) Classes are recorded for record keeping purposes, and to verify your attendance in the online class.
- 4) You must always “sign-in” and “sign-out” in the online chat at the beginning and end of the class, respectively.
- 5) If you disconnect for a few minutes, you can re-join the class without losing time. If you are disconnected for more than 15 minutes, you will begin to lose time in your class.
- 6) Breaks are once every class and are 30 minutes in length.
- 7) You must complete all online tests required in your tier.

<b>Tier</b>	<b>Tuition</b>	<b>Time of Classes</b>	<b>Total Amounts</b>
Plumbing Tier 1	\$695	Wednesday or Thursday Evenings (One night per week required) <b>Note:</b> You are required to complete a 10-Hour OSHA Construction Safety Course independent of plumbing tier 1 course to pass this tier.	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Plumbing Tier 2	\$695	Thursday Evenings	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Plumbing Tier 3	\$695	Monday or Thursday Evenings (One night per week required)	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Plumbing Tier 4	\$695	Tuesday Evenings	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Plumbing Tier 5	\$900	Monday Evenings	<input type="checkbox"/> Tuition \$900 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Gas Tier 1	\$695	Wednesday Evenings <b>Note:</b> You are required to complete a 10-Hour OSHA Construction Safety Course independent of gas tier 1 course to pass this tier.	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Gas Tier 2	\$695	Wednesday Evenings	<input type="checkbox"/> Tuition \$695 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Gas Tier 3	\$900	Wednesday Evenings	<input type="checkbox"/> Tuition \$900 <input type="checkbox"/> Plumbing & Gas Codebook \$195
LP Tier 1	\$975	Tuesday Evenings <b>Note:</b> You are required to complete a 10-Hour OSHA Construction Safety Course independent of LP Tier 1 course to pass this tier.	<input type="checkbox"/> Tuition \$975 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
LP Tier 2	\$975	Wednesday Evenings	<input type="checkbox"/> Tuition \$975 <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195
Refresher Course	\$7 per Hour	This course is for students who have completed ALL clock hours and want to refresh their education in preparation for the state exam. You may attend any of the tier courses offered during a semester, according to your educational needs.	<input type="checkbox"/> Tuition Number of Hours _____ x \$7 = \$ _____ <input type="checkbox"/> Workbook \$110 <input type="checkbox"/> Plumbing & Gas Codebook \$195